



**Request for Statement of Qualifications
(RFQ)
Town of Camp Verde Equestrian Center
Operations & Management
RFQ #25-224**

Work Summary	The Town of Camp Verde is seeking Statements of Qualifications from experienced, highly capable entities to manage, operate, and promote the Camp Verde Equestrian Center. The Town’s goal is to partner with an operator who can elevate the facility as a premier regional equine destination, expand event programming, support local economic development, and maintain a strong, collaborative working relationship with the Town.
Award Terms	The Town and successful Proposer shall prepare an Agreement to be executed by both parties incorporating the Terms and Conditions herein. The successful Proposal and other Town standard requirements are subject to approval by the Town Council.
Issue Date	Monday, December 8, 2025
Due Date	Thursday, February 5, 2026; 1:00 PM AZ Time
Inquiries	The deadline for inquiries is Monday, January 29, 2026, at 1:00 PM, Local Arizona Time. Questions and/or inquiries must be emailed to Town Manager Miranda Fisher at Miranda.Fisher@campverde.az.gov . Questions submitted after this date and time will not receive a response. The Town of Camp Verde reserves the right to issue RFQ amendments after the question and answer period. It is each Proposer’s responsibility to check the website www.publicpurchase.com for addenda to this RFQ. This RFQ may only be modified by a written Addendum.
Pre-Submittal Meeting	Thursday, January 15, 2025; 1:00 PM (AZ Time). Microsoft Teams meeting Meeting Link Meeting ID: 230 163 848 328 32 Passcode: bK2DR6cK A walkthrough of the Camp Verde Equestrian Center may be requested by any interested proposer. Upon receipt of a request, the Town Manager will coordinate with the Camp Verde Arena Association to schedule an available date and time and ensure proper notification. To request a walkthrough, please contact Miranda Fisher, Town Manager @ Miranda.Fisher@campverde.az.gov or 928-451-3670
Submittal Process	Proposals shall be emailed to Town Manager Miranda Fisher on or before 1:00 PM (AZ TIME) Thursday, February 5, 2026. The proposal shall be in pdf format, and all required information must be included. Once your proposal is received you will receive email confirmation from Town Manager Fisher.
Document Availability	The Proposal Documents consist of parts: I. Background, II. Scope of Work, III. Proposal Content and Submittal, IV. Evaluation and Award and V. Solicitation Terms and Conditions. Documents can be downloaded at www.PublicPurchase.com or by contacting Town Manager Miranda Fisher by emailing Miranda.Fisher@campverde.az.gov or calling (928) 451-3670.

Contact	Town Manager Miranda Fisher Miranda.Fisher@campverde.az.gov (928) 451-3670
Equal Opportunity	Camp Verde is an equal opportunity employer. Minority and women's business enterprises are encouraged to submit proposals on this solicitation.

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1. Background

The Camp Verde Equestrian Center is a 39-acre multi-use facility located in the heart of Camp Verde, Arizona. Long valued as a community gathering place for riders, families, competitors, and regional visitors, the Center has supported a variety of equestrian and livestock activities over the years. Its location in the Verde Valley, near major transportation corridors and within reach of northern Arizona and the Phoenix metropolitan area, positions the facility to become a significant economic and recreational asset for Camp Verde and the broader region.

Historically, the facility has been operated with substantial support from the Camp Verde Arena Association (CVAA), a local 501(c)(3) nonprofit. Under CVAA's stewardship, a range of events have been hosted on-site, including open riding sessions, youth and junior rodeos, roping practices, small competitions, clinics, and some non-traditional uses such as RallyCross events. For many years, CVAA helped to equip the site with various amenities and infrastructure necessary to support these activities.

As the Town transitions to a new operational model, it is important to note that many of the assets and improvements historically visible at the Equestrian Center, including certain arena components, pens, chutes, panels, and other equipment, were owned by CVAA and will be removed as part of their vacating the property. Only those items specifically highlighted in the asset list at the end of the ESQ will remain on-site. The underlying land and core site features remain under the Town's ownership; however, the next operator should be prepared to assess the facility's current condition, identify equipment needs, and propose an approach to reestablishing or upgrading essential operational infrastructure. This RFQ therefore seeks respondents who have the experience and capacity not only to manage the site but also to help re-activate and rebuild key functional components necessary for successful operations.

Even with the removal of certain assets, the Equestrian Center remains a strategically located, high-potential venue with significant room for growth. The Town of Camp Verde views the site as a future hub for equestrian events, community programming, youth development, recreation-based tourism, and regional economic activity. The selected operator will play a pivotal role in shaping the next era of the Equestrian Center by creating a stable, well-managed, and forward-looking facility that strengthens the local economy, honors the community's equestrian heritage, and supports year-round use through diverse events and partnerships.

2. Scope of Work

The selected operator ("Operator") will be responsible for the comprehensive management, activation, and development of the Camp Verde Equestrian Center (the "Facility"). The following Scope of Work outlines minimum expectations. Respondents may propose additional or alternative approaches that enhance operations, programming, community benefit, safety, or economic impact.

Facility Operations & Daily Management

The Operator shall be responsible for all aspects of day-to-day facility management, including but not limited to:

- Establishing and maintaining regular operating hours and public access.
- Providing on-site staff during events and public use.

- Administering facility rentals, reservations, scheduling, contracts, and payments.
- Ensuring the Facility is kept clean, safe, and orderly.
- Implementing procedures for opening/closing the Facility, locking gates, and securing areas after events.
- Providing customer service to event organizers, trainers, participants, and the general public.

Equipment, Infrastructure & Asset Management

Due to CVAA's vacating of the property and removal of many non-Town-owned assets, the Operator will:

- Conduct an initial assessment of available infrastructure and missing operational components.
- Identify, procure, and maintain essential equipment needed for facility operation.
- Install temporary or permanent infrastructure, as permitted and approved by the Town, necessary to support events.
- Maintain all Operator-owned assets in safe and working order.
- Work with the Town to report on capital needs, long-term facility improvements, and maintenance considerations.
- Develop a cost-sharing or improvement partnership strategy, where applicable.

Event Programming, Scheduling & Activation

The Operator will serve as the primary event scheduler and promoter for the Facility and will:

- Develop a year-round calendar of events that may include:
 - Rodeos, jackpots, roping events, barrel races, and timed competitions.
 - Youth and junior rodeo programs.
 - Clinics, horse shows, equine training, and educational programs.
 - Livestock events, exhibitions, and community festivals.
 - Reasonably compatible non-equestrian uses (e.g., fairs, concerts, motorsports, recreational competitions).
- Establish scheduling protocols to avoid conflicts and ensure equitable access.
- Build partnerships with local schools, rodeo associations, equestrian groups, tribal partners, regional promoters, and youth organizations.
- Develop multi-day, large-scale, or signature events that enhance tourism and economic activity.

Marketing, Promotion & Community Engagement

The Operator will be responsible for all marketing and outreach related to Facility operations and events, including:

- Creating a professional branding and marketing strategy for the Equestrian Center.
- Maintaining a facility website, online calendar, and active social media presence.
- Developing promotional materials, event flyers, and digital marketing campaigns.
- Working with local tourism partners, including the Town's Economic Development Department, the Visitor Center, and regional organizations.
- Implementing outreach strategies that strengthen local participation and community pride.
- Coordinating volunteer engagement, where beneficial.

Economic Development & Business Growth Strategy

To support the Town's goal of establishing the Facility as an economic hub, the Operator shall:

- Develop a business plan outlining event revenue, sponsorship opportunities, and long-term growth goals.
- Pursue sponsorships, vendor partnerships, and grant opportunities to support operations or improvements.
- Track and report key metrics (attendance, event counts, vendor activity, economic impact indicators).
- Demonstrate strategies to attract participants and spectators from outside Camp Verde and the Verde Valley.
- Encourage partnerships with local hotels, restaurants, retail businesses, and service providers.
- Maintain equitable and transparent fee structures for rentals, stall use, and event hosting.

Maintenance, Groundskeeping & Arena Care

The Operator will ensure the Facility remains clean, orderly, and operational at all times by:

- Dragging, watering, and maintaining arena footing before, during, and after events.
- Performing routine grounds maintenance, including weed management, dust control, and removal of debris.
- Maintaining stall areas, pens, gates, fencing, signage, and facility access roads.
- Ensuring any temporary or portable structures are installed safely and professionally.
- Reporting major maintenance needs or safety concerns to the Town promptly.
- Coordinating with the Town's Public Works Department when Town support is needed for larger repairs or capital issues.

Financial Management, Reporting & Transparency

The Operator shall be responsible for all financial functions associated with Facility operations and must maintain all financial records in accordance with Generally Accepted Accounting Principles (GAAP) to ensure accuracy, consistency, and transparency in reporting. The Town places a high priority on financial integrity and will require routine and verifiable reporting throughout the term of the agreement. The Operator will be required to:

- Establish and manage an annual operating budget for the Facility.
- Maintain complete and accurate financial records, receipts, ledgers, and expense documentation consistent with GAAP.
- Provide an annual financial report, which shall include audited financial statements prepared by an independent certified public accountant.
- Track revenue by event type, rental agreements, stall usage, programming, concessions, and all other revenue-generating activities.
- Maintain transparent, well-organized, and fully auditable financial practices.
- Comply with all Town-requested reporting formats and submission deadlines.

Coordination & Communication with the Town

The Operator will maintain a professional working relationship with Town staff through:

- Regular coordination meetings with the Town Manager or designee.
- Annual planning sessions to review performance, event trends, capital needs, and strategic goals.
- Timely submission of required reporting, including event calendars, financial summaries, incident reports, and maintenance logs.
- Collaboration on long-term planning, improvements, and grant initiatives where applicable.

Long-Term Planning & Strategic Development

The Town seeks an operator who can help guide the Equestrian Center into its next era of growth. Accordingly, the Operator will:

- Provide recommendations for phased facility improvements and upgrades.
- Identify opportunities to expand event capacity or diversify programming.
- Assist the Town in prioritizing capital investments.
- Develop strategies that strengthen the Facility's competitiveness among regional equestrian venues.
- Participate in periodic evaluation processes to assess operational performance.

3. Proposal Content and Submittal

3.1. Submittal Checklist

As part of the RFQ process, all Proposers are to review, complete, and submit the following proposal components and compliance documents **IN ORDER FOR THE PROPOSAL TO BE RESPONSIVE. FAILURE TO DO SO MAY RESULT IN THE PROPOSAL BEING DECLARED NON-RESPONSIVE AND REJECTED.**

Previous compliance document submittals and/or waivers do not apply. New forms must be completed and processed. The Town reserves the right to request additional information and/or clarification regarding submitted compliance documents during the evaluation process. Proposals **MUST** include the following components and compliance documents listed in the checklist.

1. **COVER LETTER:** Include a one-page cover letter that contains a general statement of the purpose for submission, and the following detailed company information:
 - a. **BUSINESS ORGANIZATION** State the full name and address of your organization, and if applicable, any entities that will perform or assist in performing the work. Indicate whether you operate as an individual, partnership or corporation; if a corporation, indicate the state in which you are incorporated. Include email addresses and phone numbers for all key personnel.
 - b. **AUTHORIZED NEGOTIATIONS** Include the names, email addresses and phone numbers of personnel of your organization authorized to negotiate the proposed contract with the Issuing Office.
2. **PROPOSAL NARRATIVE:** Include responses to all questions and components outlined below in a proposal narrative. Proposers can complete the fillable "**RESPONSE WORKBOOK**" (attached as an appendix to this solicitation) or they can submit a separate document that responds to all the questions and components required in the proposal narrative. Please supplement your **WORKBOOK** responses with designs and work samples in a separate attachment. Total RFQ submission shall be limited to 50 pages.

3.2. Submittal Instructions

3.2.1 *Format.*

Proposers shall email their proposal to Town Manager Miranda Fisher on or before 1:00pm (AZ TIME) Monday, February 5, 2026.

Any bid received after the time specified will be returned rejected. It is the bidder's responsibility to assure proposal is received via email to Town Manager Miranda Fisher @ Miranda.Fisher@campverde.az.gov on or before the specified time. The email must be clearly marked with the bidder's name and the title "Camp Verde Equestrian Center Operations & Management."

3.2.2 *No Modifications.*

Modifications shall not be permitted after proposals have been opened except as otherwise provided under applicable law.

3.3. Requirements for Proposers

3.3.1. ***Town's Right to Reject Proposals:*** The Town of Camp Verde reserves the right to reject any and all proposals and to waive technicalities.

3.3.2. ***Late Proposals:*** Late submittals will not be considered under any circumstances. It is the sole responsibility of the Proposer to see that his/her proposal is emailed and received by the proper time and at the proper place.

3.3.3. ***Proposal Amendment or Withdrawal:*** A proposal may be withdrawn any time before the proposal due date and time. A Proposal may not be amended or withdrawn after the proposal due date and time except as otherwise provided by applicable law.

3.3.4. ***Public Record:*** All proposals submitted in response to this solicitation and all evaluation related records shall become property of the Town of Camp Verde and shall become a matter of public record for review, subsequent to proposal opening. Request for nondisclosure of data such as trade secrets and other proprietary data, must be made known in writing to the Town of Camp Verde in proposals submitted, and the information sought to be protected clearly marked as proprietary. The Town of Camp Verde will not ensure confidentiality of any portion of the proposal that is submitted in the event that a public record request is made. The Town of Camp Verde will provide 48-hour notice before releasing materials identified by the Proposal as confidential or proprietary in order for the Proposer to apply for a court order blocking the release of the information.

3.3.5. ***Solicitation Transparency Policy:*** Beginning on the date this Solicitation is issued and continuing until either the date a contract is awarded or this Solicitation is withdrawn by the Town of Camp Verde, all persons or entities who respond or intend to respond to this Solicitation, including without limitation their employees, agents, representatives, partners, subconsultants, consultants, joint venturers, members, lobbyists, or attorneys (collectively, "Proposers"), shall only

discuss matters associated with this Solicitation with the Town Manager and shall not have any direct or indirect contact about this Solicitation with any other Town staff or Town official, including, without limitation, members of the evaluation panel, the Mayor, or any member of the Camp Verde Town Council. As long as the subject matter of the Solicitation is not discussed, Proposers may continue to conduct business with the Town of Camp Verde.

- 3.3.6. **Persons with Disabilities:** Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Town Manager Miranda Fisher. Requests shall be made as early as possible to allow time to arrange the accommodation.
- 3.3.7. **Proposal Acceptance Period:** All proposals shall remain open for 180 days after the day of the opening of proposals, but the Town of Camp Verde may, at its sole discretion, release any proposal and return the proposal security (as applicable) prior to that date. No Proposer may withdraw his/her proposal during this period without written permission from the Town of Camp Verde. Should any Proposer refuse to enter into an Agreement, under the terms and conditions of the procurement, the Town of Camp Verde may retain the security (as applicable), not as a penalty, but as liquidated damages.
- 3.3.8. **Clarifications.** The Town of Camp Verde reserves the right to obtain Proposer clarifications where necessary to arrive at full and complete understanding of Proposer's product, service, and/or solicitation response. Clarification means a communication with a Proposer for the sole purpose of eliminating ambiguities in the proposal and does not give Proposer an opportunity to revise or modify its proposal.
- 3.3.9. **Waiver and Rejection Rights.** The Town of Camp Verde reserves the right to reject any or all proposals or to cancel the solicitation altogether, to waive any informality or irregularity in any proposal received, and to be the sole judge of the merits of the respective proposals received.
- 3.3.10. **Solicitation Addendum Acknowledgement.** Each Solicitation Addendum shall be acknowledged in the Proposal Section, which shall be submitted together with the proposal on the proposal due date and time. Failure to note a Solicitation Addendum may result in rejection of the proposal.
- 3.3.11. **Evidence of Intent to be Bound.** The proposal form within the Solicitation shall be submitted with the proposal and shall include a signature by a person authorized to sign the proposal. The signature shall signify the Proposer's intent to be bound by its proposal and the terms of the Solicitation and that the information provided is true, accurate and complete. Failure to submit verifiable evidence of intent to be bound, such as an original signature, shall result in rejection of the proposal.
- 3.3.12. **Non-Collusion and Non-Discrimination.** By signing and submitting the proposal, the Proposer certifies that: the Proposer did not engage in collusion or

other anti-competitive practices in connection with the preparation or submittal of its proposal; and the Proposer certifies that it does not discriminate against any employee or applicant for employment based on race, color, age, sex, religious or political affiliation, sexual orientation, gender identity, family status, marital status, national or ethnic origin, or mental or physical disability, and that it complies with all applicable Federal, state and local laws and executive orders regarding employment.

3.3.13. Inquiries

3.3.13.1. ***Duty to Examine.*** It is the responsibility of each Proposer to examine the entire Solicitation, seek clarification (inquiries), and examine its proposal for accuracy before submitting the proposal. Lack of care in preparing a proposal shall not be grounds for modifying or withdrawing the proposal after the proposal due date and time, nor shall it give rise to any Consultant claim.

3.3.13.2. ***No Right to Rely on Verbal Responses.*** A proposer shall not rely on verbal responses to inquiries. A verbal reply to an inquiry does not constitute a modification of the Solicitation.

4. Evaluation and Award

4.1. Evaluation Criteria

General Evaluation Standards

The Town of Camp Verde seeks to obtain the services described in the Scope of Work. The Town Council will review all proposals and determine an appropriate short list of finalists to interview in person. The interviews will provide the designated organizations or individuals an opportunity to answer questions the Town Council may have regarding their proposals.

Participation in interviews will be at no cost to the Town. The Town Council will make the final decision on a successful firm. The Town Council desire is to conclude the interview process after the submittal deadline date of February 5, 2026 and execute a contract no later than March 31, 2026.

The Town of Camp Verde will be the sole judge of whether the services offered are acceptable. Proposals from individuals who have provided inadequate services to municipalities in the past, or proposals offering services proven unsatisfactory in the Town's sole judgment may be rejected and not considered.

The Town of Camp Verde reserves the right to reject any or all proposals or any part thereof, or to accept any proposal, or any part thereof, or to withhold the award and to waive or decline to waive irregularities in any proposal when it determines that it is in its best interest to do so.

A Proposer who is lawfully prohibited from any public procurement activity may have its

proposal rejected.

5. Solicitation Terms and Conditions

GENERAL CONDITIONS

The Agreement time commences upon execution of the Agreement and issuance of the Notice to Proceed. Services shall not commence until issuance of a Notice to Proceed or Purchase Order by the Town of Camp Verde.

Protests: An interested party may protest a solicitation by filing a protest in writing to the Town Manager not fewer than five (5) days before the closing date and time of the solicitation. An unsuccessful Proposer or Bidder may protest a determination of non-responsiveness or non-responsibility by the Town by filing a protest in writing with the Town Manager not more than five (5) days after issuance of notice of such determination by the Town. An unsuccessful Proposer or Bidder may protest a contract award by filing a protest in writing with the Town Manager not more than five (5) days after issuance of a notice of apparent low responsive and responsible Bidder, or a notice of intent to award. The protest shall include the following information: (1) The name, address, and telephone number of the protester; (2) Identification of the contracting activity and the number of the solicitation; (3) The signature of the protester or its authorized representative; (4) A detailed statement of the legal and factual grounds of the protest, including copies of relevant documents; and (5) The specific relief requested.

This policy is intended to create a level playing field for all Proposers, assure that contracts are awarded in public, and protect the integrity of the selection process. **Proposers who violate this policy shall be disqualified from participating in this Solicitation.**



Town of Camp Verde Equestrian Center Operations & Management Proposal Narrative Questions RFQ #25-224

Proposer is to complete this Response Workbook, which contains the proposal narrative questions, and submit as their response to this RFQ.

Proposer Name: (Proposer to include response here)

Proposer Address: (Proposer to include response here)

REQUIRED RESPONSES:

Proposer's answers to the following questions will comprise the Proposer's response to this RFQ. It should be noted that all attachments or exhibits prepared by the Town and referenced herein are incorporated by reference into the Proposer's response and shall be included in a final contract with the successful Proposer. Information prepared by the Proposer and submitted with their proposal *may* be incorporated into a final contract (for example program offerings, curriculum, key personnel, or performance metrics).

1. ORGANIZATION OVERVIEW

- Office location
- Length of time in business
- Total number of employees and number of local employees
- Names of principals, their disciplines, and Arizona registration.
- Services provided by the organization
- Experience in providing similar services in equestrian center operations and management within the last ten (10) years
- Three (3) references (can be submitted on the provided form or in a separate document)
- Email and phone contact information for persons(s) submitting the proposal (preferably the personnel who will serve as the primary contact person for the Proposal)

(Proposer to include response here)

2. GENERAL PROPOSAL

The Town recognizes that there are different approaches that can lead to the desired outcomes that have been noted in this RFQ. Respondents shall demonstrate the understanding of the Services and the steps they will undertake to accomplish the scope of work. (Note, during contract negotiation, the Town reserves the right to modify the above-mentioned scope of services and tasks/task order on project approaches that may be recommended by respondents).

What is your overall vision for the future of the Camp Verde Equestrian Center? Please describe how you see the Facility operating, growing, and serving the community over the next 3–5 years, and explain how your approach will elevate the Facility into a vibrant, year-round destination for equestrian activity, community engagement, and economic development.

(Proposer to include response here)

Explain your overall approach to daily operations, facility access, staffing, maintenance, scheduling, and customer service. How will you ensure that the Facility is safe, clean, professionally managed, and consistently available to the public and event organizers?

(Proposer to include response here)

Describe the types of events, programs, and activities you plan to host at the Facility. How will your event strategy support year-round activation, youth and community programming, and a diverse range of equestrian and compatible non-equestrian uses?

(Proposer to include response here)

Provide detailed examples of similar equestrian centers, arenas, or event-based facilities you have managed. For each example, explain how your prior experience will inform your approach to operating the Camp Verde Equestrian Center.

(Proposer to include response here)

What is your strategy for positioning the Camp Verde Equestrian Center as an economic driver for the Town? Describe how you will attract regional events, generate tourism, support local businesses, and contribute to the Town's economic vitality.

(Proposer to include response here)

Outline your strategy for promoting the Facility and its events. How will you utilize marketing, partnerships, social media, and regional networks to increase awareness, participation, and visitor engagement?

(Proposer to include response here)

Describe how you envision your working relationship with the Town of Camp Verde. What communication practices, reporting methods, and coordination strategies will you use to ensure transparency, alignment with Town goals, and effective problem-solving?

(Proposer to include response here)

Describe your financial strategy for operating the Facility. How will you establish balanced revenue streams, set equitable fees, manage expenses, and maintain transparent, auditable financial records?

(Proposer to include response here)

Describe your understanding of the current condition of the Camp Verde Equestrian Center, including the pending removal of CVAA-owned assets. What challenges and opportunities do you foresee as a result of the facility's transition, and how will your team address them?

(Proposer to include response here)

What is your immediate 90-day plan for re-establishing essential infrastructure, equipment, staffing, and operational readiness at the Facility? Identify what assets are needed to begin operations and how you intend to procure or provide them.

(Proposer to include response here)

What additional services, programs, or creative ideas can you offer that would add unique value to the Camp Verde Equestrian Center and enhance the user experience for participants, spectators, and the community?

(Proposer to include response here)

REFERENCES FORM: List a minimum of three (3) customers on the fillable form below, **excluding the Town of Camp Verde (if applicable)**, for whom your company has provided services of a similar size & scope as described in this RFQ, during the past three (3) years. Include the length of any contracts listed. Proposers may make multiple copies of this document as needed. These references may be used to assess the qualifications of Proposers under consideration for final award. This information may or may not be a determining factor in the award.

Reference 1:

(Enter Company Name)	(Enter Company Address) (Enter Company Street Address) (Enter City, State, Zipcode)
(Enter Contact Name)	(Enter Contact Phone Number)
(Enter Contact Email Address)	(Enter Date of Services)
Provide a brief summary of Services provided: (Describe Services Here:)	

Reference 2:

(Enter Company Name)	(Enter Company Address) (Enter Company Street Address) (Enter City, State, Zipcode)
(Enter Contact Name)	(Enter Contact Phone Number)
(Enter Contact Email Address)	(Enter Date of Services)
Provide a brief summary of Services provided: (Describe Services Here:)	

Reference 3:

(Enter Company Name)	(Enter Company Address) (Enter Company Street Address) (Enter City, State, Zipcode)
(Enter Contact Name)	(Enter Contact Phone Number)
(Enter Contact Email Address)	(Enter Date of Services)
Provide a brief summary of Services provided: (Describe Services Here:)	

**Inventory List of the Rodeo Grounds
Completed May 28, 2025;
Updated July 8, 2025 & December 3, 2025**

(Items highlighted in yellow are considered affixed assets which are Town-owned property and not to be removed from the site)

RACETRACK

(All items below are property of the Racetrack; Town does not own any of these assets)

- (1) Announcing Trailer
- (2) Cautious Race Track Lights
- (1) Trailer and Race Vehicle weight frame/station
- (28) Trash/Race Barrels
- (2) Nice Jons (Portable Restrooms)
- (25) miscellaneous light fixtures
- (1) light pole
- (3) Lt. Plants
- 9x Bleachers (8 in good condition, 1 broken)
- (1) Rolled Rubber Lining material
- (1) Fire Hose reel 1 inch in diameter
- (5) Tire wheel
- (1) Starter Stand
- (1) Conex Booth w/ Shade Structure
- (1) Fire Engine
- (4) Water Totes
- (1) Ford Bronco
- (1) Farm Tractor
- (1) Golf Cart
- (1) Pull Behind Roller
- (2) Lt. Poles
- Field Lts.
- (1) John Deere Tractor
- (3) Enclosed Trailers
- (1) White 4-door SUV
- (1) Tan 4-door Honda
- (1) Pull behind drag

MAIN ARENA

- (100) Horse Stalls & (2) Complete Arenas in Fence Panels
- (2) Polaris Rangers
- (1) Conex
- (1) Lg. Box Trailer
- (1) Flat Bed Trailer
- (1) Enclosed Trailer
- (2) Concession Stand
- (1) Permanent Restroom (Men's and Women's)
- (1) ATM
- (1) Portable Shade Structure
- (12) Sm. Bleachers
- (1) Main Grandstand (bleachers that seat 1100)

- (8) Lg. Bleachers
- (3) Ticket Booths
- (1) Elevated Announcer Stand
- (4) Sm. ADA Lt. Poles
- (6) Lg. Lt. Poles
- (1) Push Tiller
- (1) 1,000 gal. Tank
- (1) Well House
- (1) TS New Holland Tractor
- (1) Box Grader
- (3) Pull Behind Scrapers
- (1) Peterbuilt Water Truck
- (2) Black Widow Groomer
- (1) Industrial Roller Wheel (McDonald Bros)
- (3) Spray Weeders
- (1) John Deere Tractor
- (2) Roping shoots (one at each arena)

SECONDARY ARENA

- (4) light poles with fixtures
- (32) Loose horse panels
- (65-70) horse panels attached (Complete arena)
- (1) Announcer Stand (Tuff Shed)

PARKING AREA

- Chain-link fence (681 feet)

OTHER

- (1) Broken Down RV
- (4) Chain-link panels
- (17) Gate Panel
- (1) Gate Shoot
- (1) Old Gas Tank
- Portable Feeders
- Water Troughs
- (6) Pip Rail Fencing
- 66-foot Privacy Fence
- (81) Horse Panels (Not attached)
- Septic breaker box, water spigot, 2 clean outs.
- (48) Cement Barriers
- (1) Solar System (NOTE: CVAA does not pay for the solar panels until August 2024)
- Portable solar panels protecting the electrical box
- (1) Roadway Culvert
- (1) Miscellaneous pile of metal, broken fence panels, wood pallets and other material (minus the original roping shoot, which is the Town's)
- Old PVC pipes
- All items side the buildings belong to CVAA.

